



Lancaster Christian Writers Association Bylaws
P.O. Box 271, Lampeter, PA 17042

Mission Statement:

Lancaster Christian Writers Association exists to provide literary support and collaboration opportunities to authors of Christian literature.

Governing Board:

At present, LCW's leadership team consists of the President, Secretary, and Men's Group Director.

The President:

The President is the public face of the organization and works to increase the reach of the organization. The President is the sole decision maker of the organization. Fiscal responsibilities and accounting fall under the purview of the President. The President shall serve for a term of two calendar years from January 1 to December 31. The term is renewable upon majority vote by paying (Tier II) members. An extension of up to 6 months may be held beyond the two year period. Should the President wish to renew his or her term, an election must be held (see below).

The Secretary:

The Secretary is the primary communicator between the President and LCW members. The Secretary's role consists of administrative responsibilities, such as responding to emails and preparing invoices. The Secretary is a non-elected role and may be a volunteer or someone appointed by the President.



Membership:

LCW offers two tiers of membership—free and paid. Free members remain on the mailing list and can opt-out on any time but are not eligible for the benefits offered to paid members. Paid members receive the following benefits:

- Their blog listed on the LCW website
- Voting rights in LCW leadership
- Free access to recordings of LCW events/workshops

Paid membership is renewed on an annual basis on January 1 of each year..

Voting & Elections:

Voting rights are granted only to Tier II members. All positions associated with LCW are maintained on a two-year basis so elections will be held biannually. Voting will occur via a Google Form or other electronic means that will be emailed to all Tier II members. Votes will be counted by the President *or* a third party not involved with the election.

Tier II members have the right to see the Google Form votes upon request at any time.

Method of Operation:

LCW members will meet in person or virtually on a semi-annual basis. Once per year, LCW will host an in-person or virtual writing conference to provide education and networking opportunities to its members.

These bylaws may be updated at any time and will be available upon request.

